



# ENCOUNTERING THE WORLD OF ISLAM

**Position Title:** Web Curriculum Facilitator for *Encountering the World of Islam* (EWI)

**Reports to:** The *Encountering the World of Islam* Director

**Supervises:** EWI Web presence and IT services

**Job Summary:** Work alongside the EWI team to develop and manage Web-based curriculum resources and IT services for EWI coordinators, instructors, and students in order to effectively mobilize and equip Christians for the evangelization of the Muslim world.

## **Experience and Education Preferred:**

- Bachelor's degree.
- Positive project management and team experience.
- Demonstrated administrative skills.
- Demonstrated networking and communication skills.
- Demonstrated effective writing skills.
- Certificate level completion of *Perspectives on the World Christian Movement* and EWI courses.

## **Strengths, Skills, and Talents Desired:**

- Servant heart and desire to work on a team.
- Confidence to get direction from team and then self-initiate individual tasks.
- A broad perspective of what is required to complete world evangelization and a passion to do it
- Web creative skills – ability to design and implement new materials electronically.
- Information technology skills – ability to design and implement database and other ASP solutions.
- Willingness to travel for EWI up to four times per year, nationally.

## **Primary Commitments Required:**

- Faithfully serve in a local church.
- Endorse the PIONEERS statement of faith.
- Certificate level completion of *Perspectives on the World Christian Movement* and EWI courses and receive training as a coordinator.
- Serve as a team player in department activities.

## **Position-specific Responsibilities:**

- Provide one-stop service to EWI coordinators and instructors through Web delivery of all EWI materials and resources.

- Provide IT services for online EWI classes and activities.
- Provide IT solutions to manage class grading, attendance, records, finances, and academic credit status for the EWI program.
- Work in conjunction with PIONEERS' IT staff to provide integrated EWI solutions and support the organizations IT capabilities.

**Ongoing General Responsibilities:**

- Participate in daily staff prayer, weekly departmental prayer, and staff meetings.
- Raise 100% of the necessary financial and prayer support, and proactively maintain a healthy support team.

6/19/2009

